



The safety of our employees, supplier partners, customers, families and visitors remain Hoff Aviation's overriding priority. As the COVID-19 outbreak continues, Hoff Aviation is monitoring the situation closely and will periodically update company guidance based on current UK Government recommendations. Only business critical visitors are permitted at any Hoff facility at this time. To prevent the spread of COVID-19 and reduce the potential risk of exposure to our workforce and visitors, we are conducting a simple screening questionnaire. Your participation is important to help us take precautionary measures to protect you and everyone in this building. Thank you for your time.

Visitor's Name: _____ Personal Phone Number (mobile/home) _____

Visitor's Company/Organization: _____ Name of Hoff Host: _____

Facility Name: _____

Self-Declaration by Visitor (please circle Yes or No that apply)

1, Have you returned from any of the countries listed on UK Government Website within the last 14 days? **Yes** **No**

2, Have you had close contact with or cared for someone diagnosed with COVID-19 within the last 14 days? **Yes** **No**

3, Have you been in close contact with anyone who has travelled within the last 14 days to one of the countries listed on UK Government website **Yes** **No**

4, Have you experienced any cold or flu-like symptoms in the last 14 days (to include fever, cough, sore throat, respiratory illness, difficulty breathing)? **Yes** **No**

If the answer is "yes" to any of the questions, access to the facility will be denied.

Signature (visitor): _____

Date: _____

Note: if you plan to be onsite for consecutive days, please immediately advise your Hoff host if any of your responses change. The information collected on this form will be used to determine your access right to Hoff facilities.

Any questions should be directed to hoffaviation@gmail.com.

Hoff Host: Name/Signature _____

Access to facility (circle one): Approved Denied